



Aug. 27

PRESENT: Mrs. Drummond and Mr. Soma

ABSENT: Mr. Rubin (excused due to medical)

ALSO PRESENT: Ms. Primrose, Mr. Scarrone

Mrs. Drummond called the meeting to order at 7:03 p.m.

CALL TO ORDER

1.) Action Plan for Internal Audit Findings: Human Resources Focus

INTERNAL
AUDIT FINDINGS

Human Resource Department Focus Area of Internal Audit had multiple findings related to complete files for employees and retirees. HR was preparing an Action Plan to respond to the auditor’s findings, but Plan is not ready for Audit Committee review tonight. Should be available for next meeting.

2.) External Audit Review

EXTERNAL
AUDIT REVIEW

External Auditors completed audit of 2012-13 year and audit was expected for tonight’s review, but the District has been advised that it’s not yet available for review. Should be available for next meeting.

3.) 2013-14 Meeting Schedule

ANNUAL
MEETING
SCHEDULE

The committee reviewed the dates identified for the year’s meetings, based on the third Tuesday of every other month, as discussed at the last meeting. The September meeting would be September 17th, but because of the World Café Strategic Planning sessions, need to change that date. It was decided to move date to Thursday, September 19th.

Other dates for the year:

Tuesday, November 19th

Tuesday, January 21st (snow date: January 28th)

Tuesday, March 18th (snow date: March 25th)

Tuesday, June 3rd (May is usually busy with budget presentations).

It was discussed that at the March meeting, this June meeting date would be discussed again, because there are many end of year activities that BOE members try to attend that may conflict with this date/this time of year.



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4.) Public Member Interviews:

Due to the absence of Mr. Rubin, the committee deferred on formal interview of the interested public members who have submitted resumes, but they did introduce themselves and share their background and interest in assisting the committee.

The committee members invited them to continue to attend all committee meetings and share their expertise. One additional volunteer has submitted his resume, and he was the public member for last year's committee as well and has expressed interest in continuing on the committee, but was on vacation tonight. He had expected to be available for the next meeting.

Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Norma Drummond
Committee Chair

PUBLIC MEMBER
INTERVIEWS

ADJOURNMENT



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